



Donation Request Form

The Alsum Companies (comprised of Alsum Farms, Alsum Farms & Produce and Alsum Transport) are pleased to support our community. The Alsum Companies are asked to support many worthwhile charitable causes and events each year. To help streamline the amount of solicited donation requests to Alsum Companies, requests must meet the following guidelines:

Alsum Companies Donation Guidelines

- Must be within 30 miles of one of our Alsum Companies locations:
 - Alsum Farms, Arena, WI or Grand Marsh, WI
 - Alsum Farms & Produce, Friesland, WI
 - Alsum Transport, Friesland, WI
- Must be agriculture, food pantry, wellness or education related.
- Request must be submitted using this donation form and completely filled out, including your organization's Tax ID number and contact information, to be considered. The completed form must be submitted 30 days prior to the event and sent to Katie Taylor at katie.taylor@alsum.com.
- Please include any promotional flyer or information to validate the cause.
- If we are unable to donate, the option to purchase produce is available to your organization at our cost.
- If we choose to support your organization or event, we will contact you.

Questions: Contact Katie Taylor at katie.taylor@alsum.com or 920-348-6743.

Date Requested: _____

Date of Donation & Time of Pick-up: _____

Organization Name: _____

Donation Purpose: _____

Amount & Item Requested: _____

Tax ID Number (Required for Consideration): _____

Address: _____

Contact Name: _____

Contact Phone: _____

Contact Email: _____

For Office Personnel Only: Approval must be made by Larry Alsum, Heidi Alsum-Randall or Wendy Alsum-Dykstra

Approved By: _____ **Date:** _____

Employee Accepting Request: _____

Amount/Item Approved For: _____

Calendar Reminder Sent: _____ **SO#** _____ **Initials:** _____